

The Roles of the Governing Body:

The 3 main functions of West Melton Primary School Governing Body are:

1. Setting the strategic direction of the school (i.e., where do we want to be and how will we get there).
2. Holding the school leadership to account for the educational performance of the school and its pupils, and the performance management of staff.
3. Overseeing the financial performance of the school and making sure that its money is well spent.

The Government requires every Governing Body to carry out these functions.

Structure of the Governing Body:

The Governing Body of West Melton Primary School is made up of:

| POSITION | FORENAME | SURNAME | | | |
|----------------------|------------------|------------|------------|--------------|--|
| CHAIR | Rajmund | Brent | | | |
| VICE CHAIR | Paul | Carney | | | |
| HEADTEACHER | Andrew | Krabbendam | | | |
| CLERK | Helen | Oliver | | | |
| NAME | TYPE of GOVERNOR | APPOINTED | EXPIRY | STEPPED DOWN | DECLARATION OF PERSONAL/ BUSINESS INTEREST |
| Mrs Helen Oliver | Clerk | 01/09/2020 | N/A | 17/11/21 | None |
| Mr Andrew Krabbendam | Head Teacher | 08/02/2021 | N/A | N/A | None |
| Mr Rajmund Brent | Chair | 24/09/2020 | 01/04/2023 | N/A | None |
| Mrs Helen Wydell | Staff | 01/09/2017 | 31/08/2021 | 31/08/2021 | Family Plumbing Business |
| Mr Andrew Mellor | Co-opted | 13/02/2019 | 12/02/2023 | 06/12/21 | None |
| Mr Richard Matthews | Co-opted | 01/09/2020 | 31/08/2024 | 31/08/2021 | None |

| | | | | | |
|------------------|----------|------------|------------|------------|--|
| Mr Paul Carney | LA | 01/01/2018 | 31/12/2021 | N/A | SLA providing Governance Support. (Business) Family friend of T.A. in school. (Personal) |
| Mr Andrew Ball | Co-opted | 01/09/2020 | 31/08/2024 | 01/03/2021 | None |
| Ms Anna West | Co-opted | 01/09/2020 | 31/08/2024 | 31/12/2020 | None |
| Mrs Naomi Oliver | Co-opted | 01/07/2021 | 30/06/2025 | N/A | None |

| SUMMARY OF POSTS | |
|-----------------------------|-------------------------|
| TYPE OF GOVERNOR | NO. of GOVERNORS |
| Head Teacher | 1 |
| Staff | 1 |
| Parent | 2 |
| LA | 1 |
| Foundation | 3 |
| Co-opted | 4 |
| Clerk | 1 |
| SUMMARY OF VACANCIES | |
| TYPE of GOVERNOR | NO. of GOVERNORS |
| Head Teacher | 0 |
| Staff | 0 |
| Parent | 2 |
| LA | 0 |
| Foundation | 3 |
| Co opted | 0 |
| Total vacancies | 5 |

Attendance record of governors:

Governors' attendance is recorded at each meeting by the signing of a registration sheet, and this is kept on file with the minutes of each meeting. During the 2020/21 academic year, governors attended the following number of meetings:

Finance Committee Meetings attended

| | |
|-------------------------------------|-----|
| Paul Carney (Chair) | 4/4 |
| Zowie Norris (resigned Feb 2021) | 3/4 |
| Rajmund Brent | 4/4 |
| Andrew Ball (resigned Feb 2021) | 2/4 |
| Andrew Mellor (resigned Nov 2021) | 1/4 |
| Andrew Krabbendam (joined Feb 2021) | 1/4 |

Full Governing Body Meetings

| | |
|-------------------------------------|-----|
| Rajmund Brent (Chair) | 6/6 |
| Paul Carney | 6/6 |
| Andrew Mellor | 6/6 |
| Zowie Norris | 3/6 |
| Andrew Ball (resigned Feb 2021) | 3/6 |
| Anna West (resigned Dec 2020) | 1/6 |
| Andrew Krabbendam (joined Feb 2021) | 3/6 |
| Helen Wydell | 6/6 |
| Richard Matthews | 6/6 |
| Naomi Oliver (joined July 2021) | 1/6 |